

CITY COUNCIL SPECIAL MEETING
EMINENCE CITY MUNICIPAL BUILDING

OCTOBER 20, 2025
EMINENCE, KENTUCKY

The City Council of the City of Eminence, Kentucky met in a special session on Monday, October 20, 2025, at 6:00 p.m. with Mayor Fred Downey and the following members present: Lee Ann Armstrong, Bobbi Jo Frazier, Karen Paris, Phillip Smith, Justin Wayman, and Connie Nation. Also, in attendance were City Attorney Chelsey Brammell, City Clerk Robin Mullins, Police Chief Scott Wilcoxson, Fire Chief Steve Lucas, Assistant Public Works Director Jonathan Bates, Utility Clerk Donna Rangel, Magistrate Carl Tingle, Residents JR Ellis, Polly Troxell, Missy Ayers and DeAnne Downey.

Mayor Downey called the special meeting to order at 6:00 p.m.

Pledge of allegiance held.

OLD BUSINESS

Subject: Minutes – The minutes of the previous meeting held on September 8, 2025, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Smith and seconded by Member Paris to approve the minutes as presented. On a call for votes, all members present voted “Yea”.

Subject: Minutes – The minutes of the special meeting held on September 22, 2025, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Armstrong and seconded by Member Frazier to approve the minutes as presented. On a call for votes, all members present voted “Yea”.

Subject: Second Reading of 2025/2026 Budget Amendment – Attorney Brammell held the second reading of the ordinance amending the Budget 2025/2026. Motion made by Member Armstrong and seconded by Member Paris to approve the ordinance as read. On a call for votes, all members present voted “Yea”.

REPORTS:

Subject: Police Department Report (Copy Attached Hereto) – Police Chief Wilcoxson presented the monthly activity report to council.

Police Chief Wilcoxson showed the council members the sixteen (16) ceramic plates for the plate carrier vests that were received through the grant.

Also, Police Chief Wilcoxson reported he had entered into a contract with Flock to place four (4) cameras in the city to read license plates.

Subject: Public Works Report (Copy Attached Hereto) – Utility Clerk Rangle presented the monthly activity report.

Member Smith asked if TNT Tree Service could remove the limbs along the trail.

Asst. Public Works Director Bates reported, we are working with the county to get the trees removed on the trail along with the trees on Cherokee Lane.

Subject: Administrative Report (Copy Attached Hereto) – City Clerk Mullins presented the monthly administrative report.

City Clerk Mullins presented September 2025 Check Disbursements.

City Clerk Mullins presented the First Quarter Budget review.

Subject: Fire Report (Copy Attached Hereto) – Fire Chief Lucas presented the monthly activity report.

NEW BUSINESS:

Line-Item Changes

Clerk Mullins presented the following line-item changes:

Operations & Maintenance

762 Main – Sewer Collection Mains \$32,000.00 → Assets Jetter & Trailer

762 Main – Sewer Collection Mains \$5,244.00 → Assets Aquatest/Headset

Interlocal Agreement

Sludge Removal \$45,000.00 → Truck

Motion made by Member Armstrong and seconded by Member Frazier to accept the line-item changes for the O&M, and Interlocal Agreement Account as presented. On a call for votes, all members present voted “Yea”.

Motion to Allow for CBDG Grant Documents:

Motion made by Member Frazier and seconded Member Smith to allow Mayor Downey to sign any and all documents related to the CBDG Grant. On a call for votes, all members present “Yea”.

Subject: Overruns Resolution – Motion made by Member Frazier and seconded by Member Smith to approve Resolution No. 2025-003 the Overruns Resolution as presented. On a call for votes, all members present voted “Yea”.

Subject: Fair Housing Resolution – Motion made by Member Paris and seconded by Member Nation to approve Resolution No. 2025-004 the Fair Housing Resolution as presented. On a call for votes, all member voted “Yea”.


Subject: Health Insurance Update – Mayor Downey reported health insurance rates will increase 18% in January. We have sent information to an independent insurance broker and KLC. The broker could not give us better rates than KEHP and we are still waiting to hear back from KLC. With the makeup of our group and size it is doubtful the rates will be better than KEHP.

Subject: Festival Update – Member Paris reported Halloween will be on October 31st and the two streets beside the bank will be blocked off for trunk or treat from 4 – 6 p.m. There will be a virtual costume contest and music.

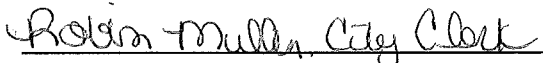
Sunday, November 23rd is Light Up Eminence 4 – 8 p.m. The tractor parade will begin at 6:30 p.m. at the Renaissance Fair.

Member Smith and Member Frazier wanted to let Member Paris know that she did an awesome job with Eminence Day and had only heard positive things from the public.

With no further business to be discussed, the motion made was by Member Frazier and seconded by Member Nation to adjourn. All members present voted “Yea”. The meeting was adjourned at 6:40 p.m.



FRED DOWNEY, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: 

ROBIN MULLINS, CITY CLERK
CITY OF EMINENCE, KENTUCKY

