

CITY COUNCIL MEETING

DECEMBER 11, 2023

EMINENCE CITY MUNICIPAL BUILDING

EMINENCE, KENTUCKY

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, December 11, 2023, at 6:00 p.m. with Mayor Fred Downey and the following members present: LeeAnn Armstrong, Bobbi Jo Frazier, Connie Nation, Karen Paris, Phillip Smith, and Justin Wayman. Also, in attendance were City Attorney Chelsey Brammell, City Clerk Robin Mullins, Police Chief Mike Wells, Public Works Director Matthew McAllister, Henry County Local Editor Rob Hoff, and residents Carroll Hancock, James Goodloe, Doug Bates, Valerie Thomas, James Puckett, and Steve Metcalfe.

Mayor Downey called the meeting to order at 6:00 p.m.

Pledge of allegiance held.

**OLD BUSINESS:**

**Subject: Minutes November 13, 2023** – The minutes from November 13, 2023, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Armstrong and seconded by Member Nation to approve the minutes as presented. On a call for votes, all members present voted, “Yea”.

**Subject: Second Reading of Ordinance Enacting and Adopting Supplement to the Code of Ordinance** – Attorney Brammell held the second reading of an ordinance enacting and adopting a Supplement to the Code of Ordinances. Motion made by Member Smith and seconded by Member Armstrong to approve the ordinance as read. On a call for votes, all members present voted, “Yea”.

**Subject: Approval of Doug Bates for Eminence Representative on the Henry County Economic Development Committee** – After discussion, Motion made by Member Smith and seconded by Member Wayman to appoint Doug Bates for the Eminence Representative on the Henry County Economic Development Committee. On a call for votes, all members present voted “Yea”.

Mayor Downey reported he is looking to develop an Economic Development Committee for the city of Eminence that wouldn't be politically driven, and would be modeled after the Shelby County Industrial Foundation.

**Subject: Ethics Committee Nominations and Approvals** – Mayor Downey asked each candidate to come forward and give a brief introduction about themselves.

Carroll Hancock reported he had served four terms on the Oldham County School Board and resigned to come the run the body shop.

Motion made by Member Armstrong and seconded by Member Paris to appoint Carroll Hancock to Ethics Committee. On a call for votes, all members present voted, "Yea".

James Puckett reported he owns a restaurant in Eminence and was a supervisor at KSR.

Motion made by Member Smith and seconded by Member Paris to appoint James Puckett to the Ethics Committee. On a call for votes, all members present voted, "Yea".

Valerie Thomas reported she started her career in State Government in the Parks Department and then moved to the Department of Education in Procurement. She is now retired and is volunteering and serving in different capacities.

Motion made by Member Paris and seconded by Member Frazier to appoint Valerie Thomas to the Ethics Committee. On a call for votes, all members present voted, "Yea".

Steve Metcalfe reported he received his degree in Forestry and worked in landscaping before retiring from teaching. He's still involved in helping the students at the school.

Motion made by Member Frazier and seconded by Nation to appoint Steve Metcalfe as an alternate Ethics Committee Member. On a call for votes, all members present voted, "Yea".

Motion made by Member Armstrong and seconded by Member Paris to set the following terms for Ethics Committee Members.

James Pucket	1 Year	January 2024/December 2024
Carroll Hancock	2 Years	January 2024/December 2025
Valerie Thoms	3 Years	January 2024/December 2026
Steve Metcalfe	3 Years	January 2024/December 2026

On a call for all votes, all members present voted, "Yea".

### **REPORTS:**

**Subject: Police Department Report (Copy Attached Hereto)** – Police Chief Mike Wells presented the monthly activity report to the council.

Chief Wells reported Shop with a Cop was last Saturday, December 8, 2023, and Cram the Cruiser is taking place now.

Motion made by Member Armstrong to donate \$500.00 to Shop with A Cop for next year. After discussion, the motion was withdrawn.

Member Armstrong asked if anything can be done about the recurring accidents on Mulberry/South Main Street and 22/322. Mayor Downey will gather some information and talk to Magistrate Ed Fredick and someone from the State Road Department.

James Pucket reported State Representative Adrien Southworth will be at the restaurant and the matter could be discussed with her.

**Subject: Public Works Report (Copy Attached Hereto)** – Public Works Director McAllister presented the monthly activity report to council.

Second Leak Adjustments was presented for Charles Briley in the amount of \$49.05 and Stephanie Esparza in the amount of \$45.65. Motion made by Member Armstrong and seconded by Member Frazier to approve the second adjustment for Charles Briley in the amount of \$49.05 and Stephanie Esparza in the amount of \$45.65. On a call for votes, all members present voted “Yea”.

**Subject: Administrative Report (Copy Attached Hereto)** – Clerk Mullins reviewed the monthly administrative report.

Clerk Mullins presented the month of November 2023 expenses.

**Subject: Fire Report – (Copy Attached Hereto)** –Chief Lucas presented the monthly activity report. They had 22 runs and 221.5 manpower hours.

**Subject: Festival Committee:** Member Paris wanted to thank everyone for their help with Light Up Eminence.

Member Nation reported next year make sure we have a microphone, speaker, and more lights on the tree.

Mayor Downey reported Winter Wonderland needs to go on a pause for the next couple of years and do something else.

### **NEW BUSINESS:**

**Mayor’s Update:** Mayor Downey presented Justing Wayman with a plaque for completing City Officials Training Level 1.

Mayor Downey asked if the council wanted to put the Public Works Building up for sale. After discussion, Motion made by Member Paris and seconded by Member Smith to leave the Public Works Department in the old EMS Building which is now called Public Works. On a call for votes, all member present voted, “Yea”.

Mayor Downey asked Public Works Director if he reached out to Buddy John Stanley about the walking trail. Mr. Stanley replied he would come out and look at it, but cracking is to be expected because of little or no rain. Matt will follow up again.

Mayor Downey reminded council we are still holding \$5,800.00 from Mr. Stanley for completing the installation of the handicap pads on the walking trail.

Mayor Downey reported he wanted to form a new committee for Affordable Housing. He asked Member Armstrong, Frazier, and Nation to be on the committee and they accepted. Armstrong will chair the committee. Resident Valerie Thomas will also be on the committee. Two more committee members are needed from the public.

**Council – New Business** – Member Armstrong reported the cloth is coming up in between the mulch and the trash cans have not been emptied at the park.

Also, Member Armstrong asked if a dumpster had been ordered for the community center, Mayor Downey reported we decided to just order extra cans.

Member Wayman reported he had a quote on extending the concrete at the end of the splash pad where it wasn't draining, and the mud stands.


Member Wayman inquired about the entrance to CVS, Mayor Downey reported he had received a quote for the work he just needs to take pictures and send to CVS.


Member Frazier inquired about the status of the keypad lock, Clerk Mullins reported Chief Wells gave quotes to Mayor Downey and we are waiting for his approval.

Mayor Downey reported he wanted to put a double set of doors on the municipal side of the building and ramp, but it would all need to be bid out again.

Mayor Downey reported cellphones should be put away during council meetings. Member Smith stated maybe there should be a set of ethical rules for council meetings.

With no further business to be discussed, motion made was by Member Frazier and seconded by Member Nation to adjourn. All members present voted "Yea". The meeting was adjourned at 7:55 p.m.

  
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FRED DOWNEY, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST:   
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ROBIN MULLINS, CITY CLERK  
CITY OF EMINENCE, KENTUCKY